

Position Description

Role	Executive General Manager Policy Reform & Regulation
Division	Policy
Reports to	Chief Executive Officer

About the Super Members Council

The Super Members Council (SMC) is the collective voice for more than 11 million Australians who have over \$1.5 trillion in retirement savings managed by profit-to-member superannuation funds. Our purpose is to protect and advance their interests throughout their lives, advocating on their behalf to ensure superannuation policy is stable, effective, and equitable. We produce rigorous research and analysis and work with Parliamentarians and policy makers across the full breadth of Parliament.

Role Purpose

The Executive General Manager Policy Reform and Regulation is responsible for leading the development of SMC's policy and engagement strategies to achieve SMC's objectives.

A member of the Executive Leadership team, the Executive General Manager Policy Reform & Regulation leads the Policy team and is responsible for bringing together SMC's stakeholder membership, regulator and key government departments, research and consultation work streams to effectively develop policy positions to support better retirement outcomes for working Australians.

A public facing role, the Executive General Manager Policy Reform and Regulation represents SMC in public engagement forums, acts as a media spokesperson and maintains strategically important relationships with a range of external stakeholders.

The Executive General Manager Policy Reform and Regulation has management oversight of employees across the breadth of the policy team.

Role Responsibilities

Key Accountabilities	Key Responsibilities
Policy positions	<ul style="list-style-type: none"> Determine the policy priorities for SMC, delegating appropriately and monitoring team performance Make influential representations on behalf of SMC members to Ministers, Members of Parliament, and senior decision makers within government Identify, evaluate and critically analyse highly complex and politically sensitive issues and concerns affecting policy outcomes to deliver evidence-based decision making and develop logical, practical and well-balanced policy resolutions Provide high level policy and written advice for key submissions and publications as appropriate, including pre-budget and pre-election
Engagement	<ul style="list-style-type: none"> Represent SMC on key stakeholder committees and working groups related to achieving SMC's strategic policy-related objectives

	<ul style="list-style-type: none"> • Initiate, manage and maintain effective relationships with senior stakeholders including government representatives, regulators, other interest groups and SMC members • Monitor and report on high priority policy and governance issues, risks and developments and brief the CEO as required • Facilitate key policy discussions with members of SMC • Lead the development of stakeholder engagement strategies to build strong and collaborative relationships • Ensure SMC's policy positions are understood by key external stakeholders and other consumer advocacy bodies, and secure coalitions of support on priority issues • Represent SMC at external engagement activities including hosting/participating in SMC policy events, industry forums and acting as a media spokesperson on policy issues as required and in conjunction with the Executive General Manager Advocacy.
Leadership	<ul style="list-style-type: none"> • With the CE and other Executive Team members, participate in developing and managing implementation of SMC's mission, objectives and strategic business plan to ensure the organisation achieves its key performance measures • Work closely and collaboratively with the Executive General Manager Advocacy to develop integrated policy and advocacy strategies to achieve member outcomes • Set and oversee KPIs and reporting across advocacy work streams • Lead the development of reports to the Board relating to SMC's policy and engagement program.

Role Competencies (qualifications, skills and experience)

- At least ten years' experience in senior management in superannuation, policy, economics or related role
- Strong leadership skills including the ability to manage multi-disciplinary teams and drive change
- A sound and deep understanding of the policy and regulatory landscape and the factors which would allow successful representation and advocacy of SMC's positions to relevant decision makers.
- A sound and deep understanding of policy and regulatory implementation within financial services
- Experience in superannuation, industry superannuation or financial services industry preferred.
- Proven experience in dealing with diverse stakeholders at senior levels and building consensus to achieve outcomes
- Demonstrated ability to develop and implement successful collaborative approaches to policy formulation
- Superior project management and organisation skills.
- Excellent written and oral communication skills.
- Ability to work independently or in small teams.

- The ability to use initiative is essential.
- Well-developed strategic thinking ability - and a track record of successful strategy development and execution.
- High level of accuracy and attention to detail.
- Excellent planning and time management skills.
- Strong risk management skills.
- Advanced computer skills in MS Office products.
- Demonstrable knowledge of and commitment to the profit to member fund ethos