

Position Description

Role	Senior Manager, Policy
Division	Policy
Reports to	Executive General Manager Policy

About the Super Members Council

The Super Members Council (SMC) is a strong voice advocating for more than 11 million Australians who have over \$1.5 trillion in retirement savings managed by profit-to-member superannuation funds. Our purpose is to protect and advance their interests throughout their lives, advocating on their behalf to ensure superannuation policy is stable, effective, and equitable. We produce rigorous research and analysis and work with Parliamentarians and policy makers across the full breadth of Parliament.

Role Purpose

The Senior Manager, Policy will work closely with the Executive General Manager Policy to help SMC generate value for profit-to-member superannuation funds and their members by providing strategic policy insight that supports SMC's efforts to protect fund members from adverse policy change and secure positive change.

With a focus on strategic policy issues, the Senior Manager, Policy will also serve as a subject matter expert on policy and regulatory reform that supports the Australian profit-to-member superannuation sector and form strong relationships with senior regulators and Treasury.

Role Responsibilities

Key Accountabilities	Key Responsibilities
Policy	<ul style="list-style-type: none"> • Manage the development of SMC's policy agenda consistent with the Board endorsed vision and business plan and as part of the overarching advocacy strategy. • Manage SMC's engagement with the Executive and member funds on policy issues, including the Policy Consultative Working Group to ensure support for the policy positions being advocated. • Manage SMC's engagement with key government agencies and regulators (ATO, ASIC and APRA) and the Department of Treasury on matters of policy and proposed legislative or regulatory change. • Work in close collaboration with the Executive to: <ul style="list-style-type: none"> ○ provide sound policy advice, briefings, and submissions on proposed legislative and regulatory change; ○ leverage policy positions to contribute to integrated campaigns to help secure positive change and defend against adverse change; and ○ ensure SMC's policy platform and positions are understood by key external stakeholders.

	<ul style="list-style-type: none"> • Draft reports for presentation to the SMC Board and consultative committees on policy issues as required. • Represent SMC at briefings and consultations with relevant departments and regulators on particular policy issues as required. • Work with the Executive to ensure coordination between SMC's policy agenda and external and internal research agenda.
Legislative & Regulatory Reform	<ul style="list-style-type: none"> • Provide authoritative and expert advice on strategic superannuation legislative & regulatory policy issues and reforms proposed to the current system settings as they apply to SMC member funds. • Advise on the implementation of legislative and regulatory reforms including consultation with SMC member funds.

Role Competencies (qualifications, skills and experience)

- Tertiary qualifications in law, public policy or other related fields.
- Post graduate qualifications in research within the finance or superannuation sector is desirable.
- At least five years' experience in senior management in law, policy or related role.
- Broad experience leading/managing policy development, public affairs or commentary.
- Experience in superannuation, not-for-profit superannuation or financial services industry preferred.
- Proven experience in dealing with diverse stakeholders at senior levels.
- An understanding of Australia's political landscape and experience/knowledge of parliamentary processes.
- Ability to analyse and critically evaluate information to establish evidence-based policy positions.
- Excellent understanding of superannuation regulatory settings and government processes.
- Ability to prepare advice, submissions and appropriately tailored communications with a view to influencing outcomes and to convey ideas confidently and in a clear and engaging way.
- Ability to monitor activities and developments across a broad range of issues and to recognise and appropriately deal with challenges.
- Excellent written and oral communication skills.
- Superior project management and organisation skills.
- Well-developed strategic thinking ability - a track record of successful strategy development and execution.